



DELTA COUNTY FAIRGROUNDS

Use Agreement

Application Date	
Applicant/Contact Name	
Applicant/Contact Telephone Number(s) AND Email Address	
Applicant Deposit Refund Address	
Purpose of Event	
Date/Time of Event and Estimated Attendance	
Specific portions of Fairgrounds that will be occupied and/or used, and activities taking place	_____ _____
Special Requests	
Does your event require camping? If so, how many?	
Do you want to pay for custodial Services at \$25/hour or clean up afterwards yourself? 2 hour minimum (\$50).	_____ _____
Specific services to be provided by Delta County	1. _____
	2. _____
	3. _____
	4. _____
Equipment provided by Delta County	1. _____
	2. _____
	3. _____
	4. _____
Obligations of organization/ person renting facility	1. _____
	2. _____
	3. _____
	4. _____
Additional Information?	_____ _____
Will you be <u>selling</u> alcohol on the premises?	Yes <input type="checkbox"/> No <input type="checkbox"/> Beer <input type="checkbox"/> Wine <input type="checkbox"/> Other <input type="checkbox"/>

A Special Events Liquor License is required if selling alcohol on Fairgrounds property. You must contact the Town of Hotchkiss at 872-3663 to obtain a Special Events Liquor License.

I represent that I have the authority to bind the Organization/Applicant indicated on this Agreement. I acknowledge and agree that I have read a copy of the "Event Holder's Guide" to the Delta County Fairgrounds and the Organization/Applicant agrees to comply with the policies, rules and regulations set forth within. I do hereby release, discharge, indemnify, and hold harmless, Delta County, the Delta County Board of County Commissioners, and all of their respective officials, officers, directors, employees, members, volunteers, and agents from and against any and all liability, injury, demands, claims, losses, costs, expenses, and damages of any kind whatsoever. I acknowledge that the forgoing release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by law.

No additional events can be added onto an existing event without prior approval from Delta County.

Delta County Reserves the right to cancel any event due to weather or other circumstances.

The Finance office/Fairgrounds Coordinator, will be notified by the Treasurer's office regarding any returned checks; i.e. NSF, Account Closed, Refer to Maker, that have been accepted for special event/hall fees and deposits. Collection of these items will be pursued immediate. The item will not be run a second time through the bank. If contact information is available the payer will be notified by the Treasurer, otherwise a letter will be sent. The payer will be informed of the return item and that the check must be replaced with cash or certified funds within ten business days from the date of the letter/phone call or five days prior to the event whichever is earlier. If there is no response within the above defined time-line, the event will be canceled. Make check for rental fee(s) and damage deposit payable to **Delta County Treasurer**.

Applicant Printed Name _____ Date _____

Applicant Acceptance: _____
 Authorized Signature _____ Date _____

County Approval: _____
 Coordinator/Designee _____ Date _____

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For County Use Only

Other Facility Rental Fee	\$ _____	Amount Received \$ _____
Utility Fee	\$ _____	Cash <input type="checkbox"/> Check <input type="checkbox"/>
Other Fee(s) _____	\$ _____	
Damage Deposit	\$ _____	
Total Fee/Deposit	\$ _____	_____ (Received by)
Amount of deposit returned \$ _____	Date _____	Returned by _____
Explanation if less than full deposit: _____		