



Board of Health
 Delta, Colorado 81416
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Delta County Board of Health Meeting Minutes
 Jan 18, 2022

Board Members	Staff	Guests/Public
Mike Lane	Greg Rajnowski	
Don Suppes	Karen O'Brien	
Wendell Koontz	Pat Sullivan	
Jo Rosenquist	Leone Anderson	
Don Chapman	Teri Stephenson	

Call to Order

The meeting was called to order by Commissioner Lane at **3:30 PM**.

Change in the agenda: Commissioner Suppes stated that the election of officers should take place at the beginning of the meeting.

Nominations of Chair and Vice Chair of the Board of Health: Mike Lane moved to nominate Don Suppes as Chair of the Board of Health and Wendell Koontz as Vice Chair. Seconded by Jo Rosenquist. No further nominations. Vote taken was Unanimous.

Action on the November 16th Minutes: Jo Rosenquist moved to approve/Commissioner Lane second/Unanimous.

Financial Reporting - Leone Anderson

Dec 2021 Income statement; \$371,142 added going into the coming year (2022) with a fund balance of \$677,994.

This is the first month that the Health Department has submitted electronic timesheets online. Thanks to Leone for facilitating.

Payment approval reports for Nov and Dec. 2021. Low number of payment approvals were due to holidays and COVID response. Grant timelines also contributed to only a few approvals needed.

Immunization grants and ELC grants cover several staff and we are also collecting fees from Medicaid for immunizations. We don't pay or bill for COVID testing and only bill for the administrative portions of COVID immunizations. COVID tests are now free through the mail as well.

The Finances were approved: Jo Rosenquist motioned/Don Chapman second/Unanimously approved.

*For the record, Commissioner Koontz stated the tests aren't "free"; they are "no-cost" to the patient.

Annual Meeting

- **Vital Statistics Yearly Review, Teri Stephenson reporting:**
 - Number of births is 143; the state has us at 286 (could be mothers that go to other counties but list Delta County residence).
 - Birth: residents purchased 839 certificates (1st copies 778, 61 additional copies); revenue \$15,560 to Delta County, \$5373 to the state. *Higher numbers may be due to electronic/online availability of applications.
 - Broken down by ages 25-29 highest; 20-24 second highest. Private insurance more than self-pay. More males than females.
 - Deaths increased due to COVID; funeral homes file where the death occurred. 386 (Delta County's count), 448 (state reported number). Total death certificates purchased was 3270 (577 1st copies; 2693 2nd copies). Revenue from death certificates: \$46,549 to Delta County, \$9810 to the state. Ages: 85+highest deaths, 75-84 second highest.
 - Substantial increases in birth, death and marriage certificates largely due to online and other county's driver's license offices that are busier are driving people to us for ease of access.
 - 2018-2021; births doubled in revenue and small gains in death and marriage certificate revenue.
 - See attached report for more details.
 - *Questions:*
 - Does it cost per month for software? No, but the paper is about \$1200 per year because it is special paper.
 - Is this a break-even program for you? Yes, but as more people use online, the return on investment will be greater.
- **2022 Meeting Schedule and Bylaw Review - Karen O'Brien:**
 - Board meeting dates for 2022 will remain the same, 3rd Tuesday of each month. Karen distributed the *2022 Meeting Schedule*.
 - Bylaws are reviewed every year at the annual meeting. Page by page review began with the following notes:

- Page 2, #1: State statute states “at least 5 members”, our bylaws state: “limited to 5”. Karen is recommending a change to “at least 5” to be consistent with state statute CRS 25-1-508-2,1 (Senate Bill 08-194).
- Page 2, #2: “Appointments will be made to the board so that no business or professional group or governmental entity shall constitute a majority of the board.”
 - Not congruent with state statute since there are three Commissioners currently on the Board of Health.
 - In order to comply with this, we have to change the configuration of the Board of Health (Rosenquist).
 - Karen stated that some counties do have the Board of County Commissioners as their Board of Health; these counties had this structure prior to July 1, 2008 and therefore were allowed to have the Board of County Commissioners serve as the Board of Health.
- Page 2, #3: “A vacancy on the County Board shall be filled by the Board of County Commissioners within 60 days.
 - Karen said that there is no statutory time limit in state statute. In the past we would place public notice ads for the open board seats and then the board would review the applications, interview and vote on the candidate(s).
 - Discussion: was “posted within 60 days” the intention? (Suppes) What is necessary or required. Timeline should apply to posting the opening.
- A discussion followed and Commissioner Suppes asked that our Attorney, John Baier, review the bylaws and the incongruences and report back at the next meeting.
- Board Member Terms:
 - Karen distributed the *2022 Membership* with stated terms: Jo Rosenquist, December of 2023 and Don Chapman, December of 2022. The board will ask Don Chapman’s intentions for completing another term at a fall meeting.
 - A member may serve two additional terms.
- **Review EH Fee Schedule:**
 - Greg provided a summary of the changes with net change and comparison with other counties.
 - *New installations and major repairs* have been the bulk of our work. The new fee schedule merges these together as one fee. The remainder of the fees were grouped together. Alterations or improvements were reduced to half the cost. Other miscellaneous services were reduced and/or removed and will be charged at the \$75.00 hourly fee. We anticipate to only charge \$23.00 for an administrative fee for minor changes.
 - We’ve not had a “*commercial permit fee*” like other counties. These require 2-4 times the number of trips, meetings with planning, and several conversations with engineers. This is ample

justification for a slight increase in the fee for commercial systems. The multiple system fee would be applied to places like Cherry Acres, Honeyrock (Dominguez Canyon).

- *Subdivision inspections* were reduced to \$150.00.
 - *Private Burial inspections* would be proposed as a new fee due to the fact that the inspections are similar to OWTS inspections.
 - We've had 3-4 requests in the last year, but private property burial reviews are often not effectively done because there is no office designated to review these. This would include reviews for "green burials".
 - The ordinance is clear, but the agency for review, support, inspection is not. A procedure will be provided for these inspections.
 - Question: Person vs. livestock? Why are there differences? For human burials, only two witnesses are necessary and no agencies need to be present. What we are hoping to do is provide a service that enables them to do it correctly for documentation for sale/inheritance.
 - Question: Swimming inspections/plan review; State is adopting Model Aquatic Standards. Plan review is set at \$250 to match other plan reviews. These are for Private Swimming facilities. This doesn't apply to private swimming at homes. Anyone who charges a fee for swimming. Natural swimming areas in Delta are:
 - Crawford State Park
 - Sweitzer Lake State Park
 - Commissioner Suppes said this (fee schedule) should be brought forth at the next meeting in the form of a resolution.
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- **Public Health Director's Report - Department Overview:**
 - COVID: Seeing increases in cases due to Omicron. However, not a large increase in hospitalizations so far. State doesn't sequence every COVID test; however, the Omicron variant is identified with PCR testing (S gene dropout). 95-100% of cases are Omicron right now.
 - Monday has been added at Tru Vu for testing; M-W-F testing is now available at Tru Vu. North Fork EMS is testing on Wednesday and the Health Dept continues to test on Tuesdays.
 - As of the end of December- there were 8 hospitalizations for RSV; most cases were younger but we had an outbreak of RSV in one of the nursing homes. The Emergency Department had about 29 positive flu cases at the end of December/early Jan.

- Administering vaccines went up slightly & monoclonal antibodies (MAB) are being administered by the hospital. We are rotating the mobile COVID clinics around the county regularly.
 - More data on Flu and RSV statewide can be found here: <https://cdphe.colorado.gov/influenza>.
 - Question: Do we see any indications of withholding MAB based on race/gender? No, no indication has been seen here that we know of.
- Suicide Prevention- Renee is coordinating a homeless outreach event for the February/March timeframe. Additionally, she is also coordinating with the new City of Delta homeless prevention coordinator. The Health Dept. plans to administer immunizations at this event.
- Karen and Greg are on the Disease Surveillance System Modernization (DSSM) committee to review and help provide feedback for data integration problems. They are looking at improving reporting and surveillance information.
- Discussion about the COVID dashboard: Total positive cases (Suppes)- Why is this number still relevant? From disease surveillance perspective we collect “total” numbers. We do this to coincide with the dashboard.
 - We took % hospital utilization off the dashboard because the hospital requested it. They are now publishing their own dashboard.
 - Is it necessary to add a survey for the community to determine what is the most important piece of information?
- Reiley Jones- EH Specialist Joined January 3rd. We will use funds from the American Rescue Act Funds. (ARPA) to partially fund this position. This funding source is anticipated to continue for public health and rolled into the per capita dollars we receive from the state.
- Amanda Horner- Starts as the Regional EPR Coordinator on Jan 26th. She comes to us from Indiana.

EH Directors Report - Greg Rajnowski

- Information provided in the BOH updates:
 - RFE - 136 Inspections in 2021
 - 2022-15 Inspections so far
 - 2022-(3) Pre-operational
 - Childcare - (1) Routine Inspection
 - OWTS -252 permits in 2021
- Fee Schedule Changes
- Changes to the OWTS regulations will start meeting (January 27th):
 - “Adoption by reference” means simplifying our restrictions beyond the state regulations as an addendum to the state OWTS Regulation 43 (i.e., density/acreage restrictions, review of systems and designs, and licensing of engineers).

- **Work session** will be scheduled for OWTS regulations in January. We are already soliciting volunteer engineers and installers to be part of a review committee.
- Question: in December we had 1 giardia case that also tested positive for salmonella (returned from a trip to Peru).

With no other items, Commissioner Suppes adjourned the Board of Health meeting at **4:42** pm.

Minutes Respectfully submitted by Greg Rajnowski and Karen O'Brien.